

DISTINGUISHED DIOCESAN BENEFACTORS

OF THE

ARCHDIOCESE OF WASHINGTON, D.C.

MISSION AND PURPOSE: The DISTINGUISHED DIOCESAN BENEFACTORS (DDB) of the ARCHDIOCESE OF WASHINGTON, D.C. help the Archdiocese expand Orthodox witness in the Greater Washington, D.C. area within and beyond our existing parishes and missions. We identify, bring awareness to and support – spiritually, physically and financially – those activities, projects and ministries requiring substantial and significant need within our Archdiocese. We then work diligently with our parishes, communities and partners to plan activities (e.g., planting of new missions; sponsoring of local conferences and retreats; participation in local charitable outreach activities; financial relief efforts within the Archdiocese) and obtain the resources necessary to fulfill those needs.

2015 GOAL: 2015 is the inaugural year for establishing the DDB Fund. The initial focus will be to raise funds above and beyond the financial resources currently available within the Archdiocese (e.g., parish and mission budgets) to provide financial assistance to clergy and institutions facing economic hardship, and to fund new projects and ministries that expand witness of the Orthodox faith within our Archdiocese. The goal is to raise \$20,000 in 2015! Individuals and organizations interested in becoming a Distinguished Diocesan Benefactor can donate on-line at <http://wdcoca.org/support.html>, or can mail in a donation using the form at the bottom of the DDB brochure.

REQUESTING ASSISTANCE: Starting 1 January 2015, the DDB Committee will be accepting financial assistance applications to address the needs of institutions facing economic hardship, as well as to start new projects and ministries within the Archdiocese. The DDB financial assistance application form is to be used for such requests, which can be downloaded from the Archdiocesan website at <http://wdcoca.org/support.html>. Applications for financial assistance will require justification of economic hardship or new project, as well as submission of financial documentation to show that existing financial resources are insufficient and additional funding is desired through the DDB. Applications will be reviewed by the DDB Committee on a quarterly basis with the following deadlines: 31 March; 30 June; 30 September; and 31 December. Financial distributions will then be made within 45 days after a quarterly deadline: 15 May; 15 August; 15 November; and 15 February.

Requests for clergy financial assistance are to be made directly to His Beatitude, Metropolitan Tikhon. His Beatitude will personally review each request and make a determination of financial assistance based on available resources within the DDB Fund.

DDB RECORD KEEPING: The existing financial and accounting processes within the Archdiocese will be utilized to track all donations and financial disbursements. Financial disbursements for institutional hardship and new projects / ministries will be approved by the DDB Committee, and documented in DDB Committee meeting minutes. Financial disbursements for clergy hardship will be approved by His Beatitude, Metropolitan Tikhon.